



## Lake Norman Charter Board Meeting Minutes

### Open Meeting Minutes

**November 3, 2016**

Meeting Called to Order by Kevin Lambert at 7:00 PM

General Meeting

**Attending:** Kevin Lambert – Board Chair, Steve Jones, Anna Blackwelder, Ricky Jones, Kyle Burkey, Sherry Latten, Rick Buckler, Shannon Stein - Superintendent

#### I. Support Organization

- A. PTO: Communication for the PTO Gift Program will go out next week to parents. The program asks for donations to fund the holiday gift cards for the staff. Received \$400 from the Box Tops, and PTO won a sweepstakes (Harris Teeter gift cards). The deadline to submit PTO requests for payment reimbursement is tomorrow. PTO is holding an all-day sale for school spirit attire and gear on election day. The next staff luncheon is November 18<sup>th</sup>.
- B. Athletic Boosters: Volleyball was South Champions. They made it to the 4<sup>th</sup> round but fell short to Maiden. Cross country were also South Champions. They have a meet on Saturday for the West Regional Championships. Tennis is in the third round and soccer brackets got released today. Soccer hosts Maiden on Saturday at 6:00. Football finishes tomorrow; it is senior night. Winter sport tryouts are in full swing and swimming is up and running with the new Olympic coach.

#### II. Superintendent's Report

- A. The charter renewal process takes about 16 months to complete. Ms. Stein has started the process. The process begins with a self-study and the process requires the entire board to be available to speak to the Department of Charter Schools. Once Ms. Stein finds out more information, a time and date will be shared with the board.
- B. Chatham Charter School came out to visit and see some of our best teaching practices.
- C. LNCharter is hosting the Regional Spelling Bee in January.
- D. Ms. Stein recognized the high school for a 99.4% graduation rate.
- E. Officer Bonnomo, the new school resource officer, will start at the end of the month.
- F. Dr. Terri Cline and her colleague (did not catch the name) will come out to visit the school to see best teaching practice. They will be at the high school on November 8<sup>th</sup> and at the middle school on November 14<sup>th</sup>.
- G. The lottery has been up for three days and 234 people applied for the 100 kindergarten spots. A total of 1,063 applications in just three days. The lottery closes on January 31<sup>st</sup>. The lottery will be moved to the MPR for more room.

#### III. Finance Update

- A. None

#### **IV. Old Business**

##### **A. Strategic Planning Committees**

- i. Global Diversity and Inclusion – The committee completed an activity that allowed them to assess the progression as a model school for global diversity education. They identified areas they would like to see improvement, and they are currently working on an online course for staff to strengthen their education in culturally responsive teaching.
- ii. College Counseling – Had a successful mini-college fair on October 7<sup>th</sup>. The feedback from the 10<sup>th</sup> grade parents indicated they wanted their children to attend in the future.
- iii. Technology – The committee has been discussing a plan for a technology refresh for the 2017-2018 school year. At this point they are considering different devices for the different schools to ensure that the tools necessary are available for the staff. The next meeting is November 14<sup>th</sup> to finalize these decisions. They want students to have a cross-platform competency before they leave high school.
- iv. Elementary School Update – Broke ground last week and a lot of construction progress has been made. By Tuesday the grating should be done and then the county can approve construction to move dirt. They will be using the well on the property to help water the football fields. Ms. Holland and Mr. Abel picked out furniture for the school. Ms. Holland has been meeting with several vendors to select the best curriculum for the students. They will meet November 15<sup>th</sup> to choose playground equipment. Prospective Parent night will be November 17<sup>th</sup>.

##### **B. Threshold Contracts**

- i. Ms. Stein proposes Mr. Abel will be able to sign off independently on contractual agreements up to \$10,000, Ms. Stein can authorize anything up to \$25,000 and anything between \$25,000-\$125,000 Steve Jones' signature would be required. Anything above \$125,000 will require full board approval. Kevin Lambert suggests this be moved to New Business for approval.
- C. Knight's Fund – Quickly approaching \$50,000 mark. The goal is \$250,000. Last year they suggested how much each family should donate and this year they decided not to do that to make sure everyone knew their gift mattered.

#### **V. New Business**

##### **A. Elementary School Threshold Contracts**

***Motion by Ricky Jones seconded by Rick Bucker to recommend allowing administration to sign contracts up to \$25,000 on behalf of the school and allow the chair of the Campus Master Planning committee to authorize contracts up to \$125,000; motion passed.***

- B. Lottery Policy – Anna Blackwelder revised the lottery policy in regards to limiting sibling preference to only during the time of the lottery. Additionally, some of the language was corrected to be in a consistent tense throughout the policy.

***Motion by Kyle Burkey to approve the updated lottery policy; Ricky Jones seconds, motion carries.***

- C. Staff Recommendation – Craig Smith introduced the candidate for the Earth Science position at the high school. Aaron Hirsch has a passion for earth science and has taught in Peru and Columbia. He also has experience as an ESL teacher.

***Motion by Steve Jones to hire Aaron Hirsch as the new high school earth science teacher; Sherry Latten seconds, motion carries.***

***Motion to adjourn by Kyle Burkey, seconded by Ricky Jones, motion carried and meeting adjourned at 7:44PM***